



Shelia Triplett
CEO
Dr. Ben McGee
Board Chair

REQUEST FOR PROPOSAL
Mahoning Youngstown Community Action Partnership
Issue Date: 07/03/2023
Due Date: 07/21/2023
Or First Three Bids Received
Sport Utility Vehicle

MYCAP’s HWAP program strives to provide a holistic approach to weatherizing homes in the most cost-effective manner by leveraging available resources. Program benefits include reducing housing hazards and promoting energy efficiency which will improve housing conditions and public health.

Mahoning Youngstown Community Action Partnership (MYCAP) is proposing to purchase one Sport Utility Vehicle. The proposed Sport Utility Vehicle will be utilized for the HWAP program as transportation for MYCAP’s Energy Services Director to conduct field visits to job sites to ensure inspectors and/or contractors are following procedures. In addition, the HWAP program will use the vehicle for attending HWAP related meetings and/or trainings in and out of town and other work-related activities.

This Request for Proposal (RFP) is being issued on behalf of Mahoning Youngstown Community Action Partnership’s HWAP program. The purpose of this Sealed Bid is to solicit quotes for the purchase of one Sport Utility Vehicle.

MYCAP will evaluate offers 07/24/2023 at the MYCAP office and award the dealership who provides the best over all value for the quantity of vehicles. Although price will be a major factor, bidders must be able to deliver the items in a timely manner. If you are unable to secure vehicles, respond to email with that information.

Bidders must provide the following information:

OFFER:

The offer should include:

- **Purchaser:** MYCAP
- **Vendor:** Sealed Bids
- **Type of Vehicle:** Sport Utility Vehicle
- **Lease or Purchase:** New or Used – Purchase New
- **Color:** White
- **Deliver to:** 1325 Fifth Avenue
Youngstown, Ohio 44504

Offers can be mailed or dropped off at the agency either to the front desk or in the drop box:

MYCAP, 1325 Fifth Avenue, Youngstown, OH 44504

****Transaction must be completed by June 30, 2024****

If you have any questions, feel free to contact Joyce Davenport at 330.747.7921 ext. 1732.

Note-Mahoning Youngstown Community Action Partnership is a 501(c)(3) tax-exempt organization

