



Shelia Triplett
CEO

Dr. Ben McGee
Board Chair

EPP Auditor Opportunity

The EPP Auditors will meter all electric appliances and log information into the computer, review the data, and have customers sign-off on measures in order to provide program benefits. The EPP auditor will also replace all eligible light bulbs with energy efficient LED bulbs.

The EPP auditor candidate must have...

- Ability to use math skill for measuring and calculating data
- Proficient computer skills
- Familiarity of Microsoft Office programs
- The aptitude to conduct testing on electric appliances
- The capability to write specifications as required by program
- The capacity to communicate effectively verbally and in writing
- Outstanding customer service

The EPP Auditor candidate will be expected to learn how to...

- Carry out consumption analysis
- Analyze home and heating appliances using appropriate technical tools
- Offer customer education, providing dialogue of helpful energy tips.
- Inspire lifestyle changes
- Provide electrical energy data for refrigerator and/or freezer
- Perform other related duties required within the general occupational series and responsibility level

Physical Requirements:

- Must be able to lift and carry 50lbs. Other functions may include constant movement, sitting and standing intermittently during work hours
- Ability to work in a fast-paced and often high-stress environment as well as the ability to adapt quickly to workload changes
- Ability to deal with inside and outside clientele in a tactful and courteous manner while assuring adherence to MYCAP policies and procedures

Prior to beginning employment in the Trainee position, a pre-employment background check, and drug test are required.

Training is in Athens OH, 3.5 days; All travel per diems, and lodging are paid for by MYCAP program. Coaching and training with experienced EPP auditor will be provided on-site.

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*****Note -Contractual work as needed - set your own hours Monday-Friday, 8:00 am – 5:00 pm*****

If you are interested in learning more, contact MYCAP's Energy Services Director

"Serving our community by providing energy conservation services one home at a time"

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www.my-cap.org

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