**CDBG-CV Individual Applicant Request for Assistance and**

**Duplication of Benefits**

**Statement, Certification, and Subrogation Agreement**

In accordance with the Coronavirus Aid, Relief, and Economic Security Act (Pub. L. 116–136) (CARES Act), the U.S. Department of Housing and Urban Development (HUD) allocated Community Development Block Grant coronavirus response (CDBG-CV) funds to the State of Ohio to prevent, prepare for, and respond to coronavirus. Recipients of CDBG-CV funds must implement procedures to prevent any Duplication of Benefits (DOB) as required by section 312 of the Stafford Act, as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115–254; 42 U.S.C. 5121 et seq.). With this form, an applicant for CDBG-CV assistance 1) outlines the costs associated with a proposed coronavirus-related activity; 2) identifies other assistance received or anticipated for the activity; 3) states the CDBG-CV funding request; 4) certifies the accuracy of the information; and 5) **agrees to repay any awarded CDBG-CV assistance that is duplicated.**

|  |  |
| --- | --- |
| Applicant Name |  |
| Applicant Address |  |
| Proposed Activity[[1]](#footnote-2) | * Rental Assistance * Mortgage Assistance * Utilities Assistance   + Have you applied for HEAP/PIPP?  Yes  No   + If yes, are you eligible and/or currently receiving assistance?  Yes  No |
| Total Need[[2]](#footnote-3) | $ |
| Total Assistance Received or Anticipated for Proposed Activity[[3]](#footnote-4) |  |
| Total of Non-Duplicative Assistance[[4]](#footnote-5) |  |
| Total Duplication of Benefits (DOB)[[5]](#footnote-6) |  |
| CDBG-CV funding request[[6]](#footnote-7) | $ |

**Proposed Itemized Activity Budget[[7]](#footnote-8)**

**MORTGAGE OR RENT ASSISTANCE REQUEST**

|  |  |  |  |
| --- | --- | --- | --- |
| Funding Source | Month 1: | Month 2: | Month 3: |
| CDBG-CV Request: | $ | $ | $ |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total $ | $ | $ | $ |

**UTILITY ASSISTANCE REQUEST**

|  |  |  |  |
| --- | --- | --- | --- |
| Funding Source | Month 1: | Month 2: | Month 3: |
| CDBG-CV Request: | $ | $ | $ |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total $ | $ | $ | $ |

Under penalties of perjury, I/we certify that the information presented in this document is true and accurate to the best of my knowledge and belief. I/We further understand that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in my ineligibility to participate in this program or any other programs that will accept this document. **Additionally, if I/we receive future funding for the same purpose of the any CDBG-CV funds received, I/we will agree to repay the assistance that was duplicated**. Warning: Any person who knowingly makes a false claim or statement to HUD may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001 and 31 U.S.C. 3729.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Applicant Name |  | Signature |  | Date |

1. Eligible activities are: Rental, Mortgage, and/or Utility Assistance. Activity must be associated with an action to prevent, prepare for, or respond to coronavirus. [↑](#footnote-ref-2)
2. “Total Need” is the total activity cost. All costs included in total need must be reasonable and necessary. Applicant must provide applicable supporting documentation. [↑](#footnote-ref-3)
3. Not including CDBG-CV. “Assistance” includes resources such as cash awards, insurance proceeds, grants, and loans received or anticipated by the CDBG–CV applicant, including awards under local, state or federal programs, and from private or nonprofit charity organizations. “Anticipated” assistance means assistance likely to be received by acting reasonably to evaluate need and the resources available to meet that need. Applicant must provide applicable supporting documentation for any source of funding cited in the total assistance calculation. For reference, HUD’s guidance document “[CARES Act Programs through SBA, FEMA, IRS, Treasury, USDA, and HHS for CDBG Grantees’ Awareness for Duplication of Benefits](https://files.hudexchange.info/resources/documents/CARES-Act-Programs-CDBG-Awareness-Duplication-Benefits.pdf)” provides a summary of federal CARES Act programs. [↑](#footnote-ref-4)
4. Assistance is non-duplicative if it is 1) provided for a different purpose; or 2) Provided for the same purpose (eligible activity), but for a different, allowable use (cost). [↑](#footnote-ref-5)
5. Total DOB equals “Total Assistance Received or Anticipated for Proposed Activity” minus “Total of Non-Duplicative Assistance.” [↑](#footnote-ref-6)
6. The CDBG-CV funding request may not exceed the “Total Activity Cost” minus the “Total Duplication of Benefits (DOB).” [↑](#footnote-ref-7)
7. Add or delete columns or rows, as needed. [↑](#footnote-ref-8)